

PERMIT TO EXCAVATE.

Permit No _____

Request for Utility Locates

City of Kotzebue –Public Utilities

Submit Application to PO Box 46 Kotzebue, AK 99752

Phone 907-442-5200 Fax 907-442-2155

Email: egaroutte@kotzebue.org or djennings@kotzebue.org

Site Location

Date:	Location of Work :
Dates of Work.:	(Site Map Required)

Applicant Information

Applicant Name:	Property Owner Name (if different):
Mailing Address:	Mailing Address
Phone Day: Evening:	Phone Day: Evening
Email:	Email:

REASON FOR PERMIT

Connect to Sewer Lateral	New Electric Line/Service Overhead	New Driveway
New Lateral to Sewer Main	New Electric Line/Service Underground	Replace Driveway
Repair Sewer System	Repair Electric Line/Service	New Sidewalk
		Replace Sidewalk
Connect to Storm Drain System	New Telephone Service Overhead	New Curb and Gutter
New Drain Pipe or Catch Basin	New Telephone Service Underground	Replace Curb and Gutter
Repair Storm Drain System	Repair Telephone Line	Repair or Build Boardwalk
Connect to Water Service		Build Retaining Wall
New Service to Water Main	Temporary Reroute Traffic	Cut Trees or Brush
Repair Water System	Street Painting	Strip Organics for road
	Install Traffic Sign or Signal	Fill Road Subgrade
Building Demolition	Install Fence or Handrail	Cut Road Subgrade
General Street Repair (Over \$10,000)	Alter Road Guardrail	Leveling Course/Grading
New Subdivision Development	Move Large Objects on Road	Asphalt or Concrete Paving
Public Event (list):	Other (list):	

If the need for a utility locate is indicated, this permit is not valid and work may not begin until all locates are completed and initialed by the City of Kotzebue employee doing the locate.

PLEASE REVIEW AND SIGN PAGE TWO (2) TO COMPLETE APPLICATION

FOR OFFICE USE ONLY

Date Application Received _____

Person Receiving Application _____

Date Approved _____

Authorized By _____

Requirements for Permit to Excavate

1. This policy applies to the location, construction, maintenance, removal, and relocation of all private, public, and cooperatively owned utilities within the public right-of-way under the jurisdiction of the City of Kotzebue.
2. The Applicant agrees that construction and maintenance operations shall be coordinated to minimize delays to traffic. Traffic shall be carried through construction with a minimum of one lane open at all times unless otherwise approved. Access to adjoining residences and businesses will be maintained at all times. The Contractor shall provide a traffic control plan that approved by the Kotzebue Police Department. The Contractor shall furnish adequate signs, barricades, warning lights, and all other equipment necessary to direct and re-route traffic and shall furnish all flagmen and other personnel necessary to provide the required traffic control.
3. The Applicant shall acquire and maintain in good standing all permits, licenses, insurances and other entitlements necessary to its performance under this agreement. All actions taken by the applicant under this Agreement shall comply with all applicable statutes, ordinances, rules and regulations.
4. Any person who shall apply for a PERMIT TO EXCAVATE shall be conclusively deemed to have agreed to indemnify and hold harmless the City of Kotzebue, it's authorized agents, officers, representatives and employees from and against any and all claims, penalties, liability or loss resulting from claims or court action, whether civil, criminal or in equity, arising directly out of any act or omission of the applicant, his agents, officers, representatives or employees in carrying out any or all of the work herein above mentioned or referred to in this project.
5. Where City-owned facilities are concerned the Applicant shall be liable for damage to such and required to repair same to the City's sole satisfaction at the Applicant's expense.
6. The Applicant must get utility locates from all public and private utility companies which are located in any area of public rights-of-way or City owned properties (not included on this permit) before commencing construction. Applicant is responsible to get utility locates even if the utility did not indicate that one was needed. Utility departments must be given a minimum of 48 hour notice of the required locates prior to construction.
7. Subject to a final inspection for satisfactory acceptance of work performed in public rights-of-way and easements, the contractor shall be responsible for restoring all "disturbed areas" by removing all unused or undesirable material or debris from the site of the work area. The surface of the areas affected by the work shall be returned to normal grade and elevation by the contractor within five (5) days of completion of work unless authorized by the City in writing. Any work not approved or left uncorrected by the applicant shall be the responsibility of the applicant. The applicant is responsible for any damages to utilities, streets, public or private property or otherwise caused by this work and agrees to repair said damages in full. The applicant shall provide a detailed as-built for any water system, sewer system, culvert and electrical service line both overhead and underground.
8. The applicant shall guarantee all work performed under the rights-of-way permit for a period of one year from final acceptance. The contractor shall be required to make all necessary repairs as directed by the City. The cost of the repair work shall be the responsibility of the contractor.

Applicant Signature_____
Title_____
Date