P.O. Box 46
Kotzebue, Alaska 99752
Phone: (907) 442-3401
Fax: (907) 442-3742

CITY USE ONLY	
New	Renewal
Date Received:	
Receipt Number:	

APPLICATION FOR SALES TAX LICENSE

Authority: Kotzebue Municipal Code §3.20

"No sales tax license may be issued to or renewed for a person owing a judgment, delinquent taxes or a utility bill to the city[...]" KMC 3.20.170(C.).)

SECTION I **ENTITY TYPE:** Please select one.

__ Individual/Sole Proprietor __ Limited Liability Company __ Non-Profit (IRS 501c verification required.)

__ Corporation __ Partnership

Partnership: (Please attach a list of partner names if there are more than two partners.)

Printed Name: _____ Title: _____

Printed Name: _____ Title: _____

SECTION II **BUSINESS INFORMATION:** Pursuant to KMC §3.20

Business Name: _____

Business Address: _____
Mailing Address Physical Address

Federal Tax ID Number: _____ Alaska Business License Number: _____ NAICS Code: _____

Submit a copy of your Alaska business license as proof of compliance with applicable state and federal licensing requirements.

Describe nature of business: _____

Is the business seasonal? __ Yes __ No If yes, business is conducted from: _____

SECTION III **PERSON RESPONSIBLE FOR FILING:**

Name: _____ Title: _____

Email Address: _____ Phone Number: _____

SECTION IV **SIGNATURE AND DISCLOSURE:**

I do declare, under penalties of perjury, that this application has been examined by me. To the best of my knowledge and belief it is a true, correct and complete application.

_____ _____ _____
Printed Name of Owner or Agent Signature of Owner or Agent Date

_____ _____ _____
Printed Name of Owner or Agent Signature of Owner or Agent Date

Valid: January 1, 2024 through December 31, 2024
Renewed annually upon payment of a $50 fee and completion of renewal form.
Late fee added if renewing after January $25.

Revised: March 27, 2013