

**CITY OF KOTZEBUE  
REGULAR CITY COUNCIL MEETING  
MINUTES  
CITY HALL CHAMBERS  
SEPTEMBER 6, 2012 5:00 PM**

**I. CALL TO ORDER**

Mayor Smith called the meeting to order at 5:00 PM.

**II. ROLL CALL**

In attendance were: Eugene S. Smith, Mayor, Vice-Mayor Clement Richards (arrived @ 5:17 PM), Councilors: Leo Greene, Matthew Tekker, Pete Schaeffer and Nate Kotch, Jr.

**Quorum Established**

Members not present: Jason Avery.

**A motion was made by Councilor Tekker to excuse Councilor Schaeffer from the 8/2/12 city council meeting, seconded by Councilor Greene.**

**Motion carried unanimously by voice vote.**

**III. INVOCATION/PLEDGE OF ALLEGIANCE**

A moment of silence was observed. The Pledge of Allegiance was said by all.

**IV. ADOPTION OF THE AGENDA**

**A motion was made by Councilor Schaeffer, seconded by Councilor Tekker to adopt the agenda.**

**The motion carried unanimously by voice vote.**

**V. ADOPTION OF MINUTES**

The minutes will be available at the next regular council meeting.

## **VI. CORRESPONDENCE**

**Derek Martin:** Before I submitted the letter we held a couple of meetings with KIC in the Lands Department and this letter formalizes the official request to start looking into it further for the shooting range and as of this date I haven't heard back from KIC.

Mayor Smith: While we are on correspondence what I would like to do is entertain something that we haven't done yet is giving a resolution stating that we prefer recommending the Ambler Mining District goes towards Kotzebue and stating the whereas about opening a corridor towards our region and you'll come up with the verbage on the whereas.

**Derek Martin:** I can, yes.

## **VII. CITIZEN'S COMMENTS**

There were no citizen's comments.

## **VIII. UNFINISHED BUSINESS**

There was no unfinished business.

## **IX. NEW BUSINESS**

- a. Introduction and First Public Hearing on Ordinance 13-01: an ordinance amending the budget for the City of Kotzebue, Alaska for Fiscal Year Beginning July 1, 2011 and ending June 30, 2012.

**A motion was made by Councilor Tekker, seconded by Councilor Kotch to introduce the First Public Hearing on Ordinance 13-01.**

**Motion carries unanimously by voice vote.**

Mayor Smith opened the first public hearing.

**Derek Martin:** This just closes out FY12 to get ready for the Audit.

Mayor Smith closed the first public hearing on Ordinance 13-01 at 5:25 PM.

**A motion was made by Councilor Tekker, seconded by Councilor Kotch to adopt Ordinance 13-01 FY July 1, 2011 ending June 30, 2012.**

**Motion carries unanimously by roll call vote.**

- b. Resolution 13-08: a resolution of the City Council of the City of Kotzebue pursuant to Municipal Code 3.16.010 b., relating to when competitive bidding in excess of fifty thousand dollars is not in the best interest of the City, reciting the reasons therefore, and specifying how the purchase shall be made.

**A motion was made by Councilor Schaeffer, seconded by Councilor Richards to adopt Resolution 13-08.**

**Motion carries unanimously by roll call vote.**

Councilor Tekker: Where are we going to put all this?

**Derek Martin:** We've identified a preliminary storage location for the product that's coming in on this next barge.

- c. Resolution 13-09: a resolution of the City Council of the City of Kotzebue authorizing the City administration to enter into an agreement for commercial credit card services.

**A motion was made by Councilor Tekker, seconded by Councilor Schaeffer to adopt Resolution 13-09.**

**Motion carries unanimously by roll call vote.**

Councilor Tekker: I see the primary responsibility is Keith Greene, who's going to be the secondary?

**Keith Greene:** We have the option of giving it to second level supervisors with controls in place, we can manage how much is on that card rather than using charge accounts i.e. KIC.

- d. Resolution 13-11: a resolution of the City Council of the City of Kotzebue authorizing the City Manager, or his designee, to purchase playground equipment from Exerplay, Inc., in the amount of \$48,939.00, nunc pro tunc.

**A motion was made by Councilor Tekker, seconded by Councilor Richards to adopt Resolution 13-11.**

**Motion carries unanimously by roll call vote.**

## **X. CITY MANAGER'S REPORT**

**Derek Martin:** Earlier this afternoon just after the noon hour I sent out a supplemental report and added a couple future calendars on there. Tomorrow

evening beginning at 5:00 PM the Fire Department will be having a flag raising ceremony.

**Silvano Viveiros:** We had no flag pole at the fire Department, we have one now and will be dedicating the pole and flags to past fallen firemen Don Tucker, Ron Monson, Enoch Howarth, Albert Monroe and Glen Lampkin. We've invited the families for dinner and the flag raising ceremony.

**Derek Martin:** The council is more than welcome to attend, we'll start gathering around 5:00 PM, the official raising at 6:00 PM and dinner to follow and if you really want to stick around they'll have a fire training session. Also, DOT should have sent out by email a ribbon cutting ceremony invitation to the city council and other Dignitaries State of Alaska Governor, Lt. Governor, Murkowski, Begich and Young for September 20, 2012 1:00 PM at Vista #2, hot dogs, and drinks. On September 21, 2012 we have our Swan Lake Bid opening I previously mentioned it for September 14, 2012 but we pushed it up one week. Aside from that you have my supplemental report and I have my leave request in there. Twin Peaks and our engineer conducted a Substantial Completion Inspection yesterday with Public Works and Capital Projects. By enlarge the project is essentially complete, there's some finish work in the arctic boxes, I do believe the last water service was installed late last week and a lot of the pavement has been complete 3<sup>rd</sup> Avenue, Mission Street and efforts are under way on 2<sup>nd</sup> Avenue.

Councilor Richards: On 5<sup>th</sup> Avenue the one area where they had that messed up batch are they going to redo that one?

**Derek Martin:** If time permits we can revisit and taper the edges but I know what you are talking about the one that's closer to Turf Street. That was kind of a mix and match of KNIK's leftovers one evening and then a mix and match of our asphalt recycler but some of the edges could be tapered.

**Randy Walker:** It was really raining, it was a late night and has been brought to my attention and does need to be corrected.

## **XI. COUNCIL MEMBERS COMMENTS**

Councilor Tekker: No comment.

Councilor Schaeffer: After the last high water the gravel in the cinder blocks washed out and will be a problem for maintenance. Are they going to concrete that or will it remain?

**Derek Martin:** That was the original design and that's how it was supposed to be today. I do have several pictures that I have not submitted to DOT at this point but it has been brought to my attention and I do agree that we should redo the outer edge and get rid of those cinder blocks because from the last storm we saw

and subsequent storms and future storms, it's just going to happen again and we are going to be stuck with it. So that's something I don't feel like we should be stuck with and I'll send those pictures and see if I can get it resolved in the Fairbanks office with Ryan Anderson.

Mayor Smith: That's a sprained ankle waiting to happen.

Councilor Kotch: No comment.

Councilor Greene: No comment.

Councilor Richards: Good to see them still picking up large items, they are still going around doing that.

Mayor Smith: How dry does it have to get before we start fixing those potholes?

**Randy Walker:** A day, the worst spots we are trying to get but it turns into soup, we try to let it dry out a little bit and we are looking for fair weather. We'll call them out and hit the roads on Saturday.

## **XI. EXECUTIVE SESSION**

**Councilor Tekker moved to go into executive session to discuss financial matters, seconded by Councilor Richards.**

**Approved unanimously by voice vote.**

The City Council went into executive session at 5:32 PM. Reconvened at 6:30 PM.

**Councilor Kotch moved to approve Derek Martin's leave, seconded by Councilor Schaeffer.**

**Approved unanimously by voice vote.**

**Councilor Kotch moved to approve the \$96,000 for IT upgrades, seconded by Councilor Greene.**

**Approved unanimously by voice vote.**

## **XII. ADJOURNMENT**

**Councilor Greene moved to adjourn, seconded by Councilor Tekker.**

**Approved unanimously by voice vote.**

The meeting adjourned at 6:33 P.M.

Respectfully submitted by:

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Lorraine Hunnicutt, Acting City Clerk

Accepted by:

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Eugene Smith, Mayor