

**CITY OF KOTZEBUE
REGULAR CITY COUNCIL MEETING
MINUTES
CITY COUNCIL CHAMBERS
August 2, 2012**

I. CALL TO ORDER

Mayor Smith called the meeting to order at 5:05 p.m.

II. ROLL CALL

Present were: Mayor Eugene Smith, Vice-Mayor Richards, Councilors: Matthew Tekker, Jason Avery, Leo Greene, and Nathan Kotch.

Absent was Councilor Pete Schaeffer.

A quorum was established.

The excusal request from Mayor Eugene Smith for the July 19, 2012 was reviewed by the council.

A motion was made by Councilor Tekker, seconded by Councilor Avery to approve the request as presented.

The motion carried unanimously by voice vote.

III. INVOCATION/PLEDGE OF ALLEGIANCE

A moment of silence was observed by everyone present at the meeting.

The pledge of allegiance was recited.

IV. ADOPTION OF THE AGENDA

The agenda was reviewed. No revisions were made.

A motion was made by Councilor Schaeffer, seconded by Councilor Avery to adopt the agenda as presented.

The motion passed unanimously by voice vote.

V. APPROVAL OF MINUTES

The council reviewed the minutes of July 19, 2012. Councilor Tekker stated that under: IX. New Business: Resolution 13-02 a correction needs to be made. He stated that he voted no on the contract with the Department of Corrections funding the Kotzebue Regional Jail.

A motion was made by Councilor Avery, seconded by Councilor Tekker to adopt the minutes of July 19, 2012 as amended.

The motion carried unanimously by voice vote.

VI. CORRESPONDENCE

City Manager Derek Martin brought to the council's attention the letter of thank you from the State of Alaska, Department of Public Safety regarding the renewal of the Special Services Contract; the letter from the State of Alaska, Department of Environmental Conservation regarding Municipal Matching Grant 51527 indicating that the city complied with the requirements of it which closes the project; the letter from Mikunda, Cottrell & Co. regarding the arrangement letter to perform the audit for the fiscal year ending June 30, 2012; and correspondence from Elizabeth Ferguson regarding opening of a youth center in Kotzebue. Mr. Martin stated that the letter is deferred to Grant Hildreth, City Planner, who will be bringing the matter to the Planning Commission.

VII. CITIZEN'S COMMENTS

Nick Morrill and William Savage with Hope International introduced themselves to the council. Mr. Savage informed the council that his group is available to assist the city in any area it deems there is help needed. He stated that the goal is to help kids give back to their communities. Mr. Savage informed the council that he and friends are here until Tuesday next week and plan to build a gazebo as well as encourage the kids to clean up garbage within the city. Mayor Smith welcomed Mr. Morrill and Mr. Savage to Kotzebue. He requested that the gentlemen meet with City Manager Derek Martin to discuss Hope International and what the aim is for that organization. Councilor Kotch asked the group to consider making repairs at the parks.

VIII. UNFINISHED BUSINESS

There was no unfinished business before the council.

IX. NEW BUSINESS

- a. Resolution 13-04: a resolution of the City Council of the City of Kotzebue authorizing the City Manager, or his designee, to execute a lease of certain real property located within the City of Kotzebue Tideland Survey No. 238 to the State of Alaska, Department of Transportation and Public Facilities for constructing, maintaining, and operating the Kotzebue Airport**

A motion was made by Councilor Tekker, seconded by Vice-Mayor Richards to adopt Resolution 13-04.

The roll call vote was:

Eugene Smith	yes	Nathan Kotch	yes
Jason Avery	yes	Matthew Tekker	yes
Leo Greene	yes	Clement Richards	yes

The motion passed unanimously.

- b. Resolution 13-05: a resolution of the City Council of the City of Kotzebue authorizing the City Manager, or his designee accepting funds from the U.S. Department of Justice Office of Community Oriented Policing Services, Grant Award Number 2012UMWX001 for Fiscal Year 2013 through Fiscal Year 2016, effective July 1, 2012 through June 30, 2016**

A motion was made by Councilor Avery, seconded by Vice-Mayor Richards to adopt Resolution 13-05.

The roll call vote was:

Eugene Smith	yes	Nathan Kotch	yes
Jason Avery	yes	Matthew Tekker	yes
Clement Richards	yes	Leo Greene	yes

The motion carried uanimously

- c. Resolution 13-06: a resolution of the City Council of the City of Kotzebue authorizing the City Manager, or his designee, to execute a Professional Services Agreement with the Northwest Arctic Borough in the amount of \$125,000 for the purposes of making certain improvements to North Tent City campsites**

Councilor Tekker asked if the improvements included the fish co-op needs. City Manager Martin stated that the administration applied for the monies to improve the camp site to include constructing tent frames and drying racks. The fish co-op is not included as that facility needs more space for its operation. Discussions have been held the administrator of the co-op as well as staff at Kikiktagruk Inupiat Corporation (KIC) as there is a lot on 4th Avenue that is available. Mayor Smith stated that KIC has property in the South Tent City area.

A motion was made by Councilor Avery, seconded by Councilor Tekker to adopt Resolution 13-06.

The roll call vote was:

Eugene Smith	yes	Nathan Kotch	yes
Jason Avery	yes	Matthew Tekker	yes
Leo Greene	yes	Clement Richards	yes

The motion passed unanimously.

- d. Resolution 13-07: a resolution of the City Council of the City of Kotzebue authorizing the City Manager, or his designee, to accept FY 13 grant funds from the State of Alaska, Department of Commerce, Community and Economic Development (DCCED) for the procurement of heavy equipment. Swan Lake Small Boat Harbor improvements, and construction of an access road and Deep Water port at Cape Blossom**

A motion was made by Vice-Mayor Richards, seconded by Councilor Tekker to adopt Resolution 13-07.

The roll call vote was:

Eugene Smith	yes	Nathan Kotch	yes
Jason Avery	yes	Matthew Tekker	yes
Leo Greene	yes	Clement Richards	yes

The motion carried unanimously.

X. CITY MANAGER’S REPORT

City Manager Derek Martin directed the council to his written report. He reminded the council of the AML Summer Conference in Bethel from August 14-17. He stated that he will be attending the Week of the Arctic conference hosted by the Institute of the North in Anchorage from August 13-17, 2012. Mr. Martin stated that the Second Arctic Imperative Summit will be held in Girdwood from August 24-27, 2012. He plans to attend it. Mr. Martin informed the council that

the Department of Corrections Commissioner will be here on August 30th for a site visit. He noticed the council that the city website is being updated where the Kotzebue Municipal Code will be published. Mr. Martin reported that sections of 5th Avenue will be paved beginning tonight into the morning hours. He stated that other repairs to streets will take place soon. Mr. Martin informed the council that large items piled in residential areas are being moved as time allows. Councilor Kotch stated that the large item pickup process is not satisfactory and asked that temporary staff be hired to move the items quicker. Children are playing on top of the items which is hazardous to them. Mr. Kotch further stated that the council is aware that Public Works has a lot of other projects ongoing, however the trash and other objects piled in residential yards is a major eye sore in Kotzebue. Councilor Tekker asked when the Shore Avenue project is expected to be completed. Mr. Martin stated that AIC has a new project manager on site and a meeting is scheduled for August 3, 2012 to discuss the expected completion date. Councilor Avery asked about the repairs to the streets that Twin Peaks needs to make as it cut into the pavement. Mr. Martin informed the council that the repairs will be made as soon as the company has completed installation of the water lines. He stated that the supervisor is in contact with him on a daily basis. Councilor Avery reported that a culvert is exposed behind Guy Adams home. Public Works Director Randy Walker informed the council that the culvert issue will be taken care of and was installed there due to excess water in that area.

XI. COUNCIL MEMBERS COMMENTS:

Seat E: Matthew Tekker: Councilor Tekker thanked Public Works for its road maintenance efforts.

Seat F: Pete Schaeffer: Councilor Schaeffer was not present at the meeting.

Seat G: Nathan Kotch: Councilor Kotch did not have any comments.

Seat A: Leo Greene: Councilor Greene asked about the timeline for completion of painting and stripping Shore Avenue. City Manager Martin stated that AIC plans to cut into the asphalt, then paint it as needed. Councilor Greene stated that the culvert where Second and Third Avenue is not working and there continues to be water build up in the area.

Seat B: Jason Avery: Councilor did not have any comments.

Seat C: Clement Richards: Vice-Mayor Richards did not have any comments.

Seat D: Eugene Smith: Mayor Smith suggested that the administration seek to use the equipment in Kotzebue for the paving of streets. He stated that the city needs to lobby for funding to pave all the streets.

XII. EXECUTIVE SESSION:

A motion was made by Councilor Avery, seconded by Councilor Greene to go into executive session to discuss matters, the immediate knowledge of which would have an adverse effect upon the finances of the city and to discuss subjects that tend to prejudice the reputation and character of any persons; in matters that are required by law to be kept confidential.

The motion passed unanimously by voice vote.

The council went into executive session at 5:45 p.m.

The meeting convened in open session at 7:20 p.m.

NO FURTHER BUSINESS.

XIII. ADJOURNMENT

A motion was made by Vice-Mayor Richards, seconded by Councilor Avery to adjourn the meeting.

The motion carried unanimously by voice vote.

The meeting adjourned at 7:31 p.m.

Respectfully submitted,

Linda B. Greene
City Clerk

Accepted by:

Eugene S. Smith, Mayor