

**CITY OF KOTZEBUE
REGULAR CITY COUNCIL MEETING
CITY HALL CHAMBERS
October 18, 2012
AGENDA**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. INVOCATION**
Pastor William Sheldon, Friend’s Church
Pledge of Allegiance
- IV. ADOPTION OF THE AGENDA**
- V. ADOPTION OF MINUTES**
Special Meeting of October 8, 2012
Regular Meeting of October 4, 2012
- VI. CORRESPONDENCE**
- VII. CITIZENS COMMENTS**
- VIII. UNFINISHED BUSINESS**
- IX. NEW BUSINESS**
 - a. Introduction and First Public Hearing on Ordinance 13-03: an ordinance adding Chapter 4.06, “Prohibition of Public Intoxication,” of the Kotzebue Municipal Code**
 - b. Introduction and First Public Hearing on Ordinance 13-04: an ordinance repealing the current Chapter 9.46, “Protective Custody Charges” and enacting a new Chapter 9.46 ‘Protective Custody Charges’ of the Kotzebue Municipal Code**
 - c. Resolution 13-15: a resolution of the City Council of the City of Kotzebue authorizing the execution of new bank cards for bank accounts with Wells Fargo of Alaska**
 - d. A resolution of the City Council of the City of Kotzebue entitled: “a resolution authorizing signatory authority for Investment Accounts, and Federal, State and Local Accounts”**

X. CITY MANAGER'S REPORT

XI. COUNCIL MEMBERS COMMENTS

Seat A: Leo Greene
Seat B: Jason Avery
Seat C: Clement Richards, Sr.
Seat D: Gayle Ralston
Seat E: Claude Wilson, Jr.
Seat F: Pete Schaeffer
Seat G: Nathan Kotch

XII. EXECUTIVE SESSION

XIII. ADJOURNMENT

**CITY OF KOTZEBUE
REGULAR CITY COUNCIL MEETING
MINUTES
CITY COUNCIL CHAMBERS
October 4, 2012**

I. CALL TO ORDER

Mayor Eugene Smith called the meeting to order at 5:08 p.m.

II. ROLL CALL

Present were: Mayor Smith, Vice-Mayor Richards; Councilors: Matthew Tekker, Jason Avery, Nathan Kotch, Pete Schaeffer and Leo Greene.

A quorum was established.

The excusal requests from Councilors Nathan Kotch and Pete Schaeffer for the September 20, 2012 meeting was reviewed by the council.

A motion was made by Councilor Tekker, seconded by Councilor Avery to approve the requests as presented.

The motion carried unanimously by voice vote.

III. INVOCATION/PLEDGE OF ALLEGIANCE

A moment of silence was observed.

The pledge of allegiance was recited.

IV. ADOPTION OF THE AGENDA

The agenda was reviewed. There were no changes.

A motion was made by Councilor Schaeffer, seconded by Councilor Avery to adopt the agenda as presented.

The motion passed unanimously by voice vote.

V. APPROVAL OF MINUTES

The regular meeting minutes of September 20, 2012 minutes were reviewed by the council.

A motion was made by Councilor Avery, seconded by Councilor Schaeffer to adopt the minutes of September 20, 2012 as read.

The motion carried unanimously by voice vote.

VI. CORRESPONDENCE

City Manager Derek Martin brought the news article entitled “Front Street Project Officially on Duty” in the Arctic Sounder to the council’s attention.

VII. CITIZEN’S COMMENTS

Mayor Smith thanked the students from the Kotzebue Middle/High School that were present for the meeting. Jack Richards, Student Council Advisor read to the council the projects that the City funds. He provided specific money amounts that each grade level receives from the monies.

VIII. UNFINISHED BUSINESS

There was no unfinished business before the council.

IX. NEW BUSINESS

- a. Introduction and First Public Hearing on Ordinance 13-02: an ordinance amending Section 4.01.1001 Chapter 4.01, ‘Local Beverage Control Board,’ of the Kotzebue Municipal Code**

A motion was made by Councilor Tekker, seconded by Councilor Schaeffer to introduce 13-02.

The roll call vote was

Jason Avery	yes	Leo Greene	yes
Clement Richards	yes	Matthew Tekker	yes
Eugene Smith	yes	Pete Schaeffer	yes
Nathan Kotch	yes		

The motion passed unanimously.

Mayor Smith opened the first public hearing.

Mayor Smith closed the first public hearing.

City Manager Derek Martin informed the board that this ordinance changes the meetings of the Local Beverage Control Board from monthly to quarterly and it is what the board wants to do.

A motion was made by Vice-Mayor Richards, seconded by Councilor Tekker to adopt Ordinance 13-02.

The roll call vote was

Jason Avery	yes	Leo Greene	yes
Clement Richards	yes	Matthew Tekker	yes
Eugene Smith	yes	Nathan Kotch	yes
Pete Schaeffer	yes		

The motion carried unanimously.

- b. Resolution 13-13: a resolution of the City Council of the City of Kotzebue authorizing the City Manager, or his designee, to execute a Construction Contract for the City's Swan Lake Small Boart Harbor Phase 1 improvements, per ITB 13-22, to the lowest responsible bidder, Drake Construction Inc., in an amount not to exceed \$4,934,700.00.**

Councilor Tekker asked if there are any potential change orders. City Manager Martin stated that the change orders will be based on quantity.

A motion was made by Councilor Tekker, seconded by Councilor Avery to adopt Resolution 13-13.

The roll call vote was

Jason Avery	yes	Leo Greene	yes
Clement Richards	yes	Matthew Tekker	yes
Eugene Smith	yes	Nathan Kotch	yes
Pete Schaeffer	yes		

The motion passed unanimously.

X. CITY MANAGER'S REPORT

City Manager Derek Martin referred the council to his written report. He informed the council that three ordinances are being revised for its review and adoption so that the administration can begin amending the Kotzebue Municipal Code. Mayor Smith asked when the Cape Blossom project will get underway. Mr. Martin stated that construction should begin in 2014. Councilor Schaeffer asked what the scope of work is for the Small Boat Harbor and the excavation progress. Mr. Martin informed the council that the contractor expects to begin winter excavation very soon. He stated that the construction schedule will be submitted to the city when it is complete.

XI. COUNCIL MEMBERS COMMENTS:

Seat E: Matthew Tekker: Councilor Tekker thanked Public Works, the Kotzebue Police Department and the Kotzebue Fire Department for all the work each has done to make the city a better place to reside. He stated that he appreciated everyone's work. Councilor Tekker further stated that he plans to attend council meetings and will run for election to the council in the future. He informed everyone that he is interested in assisting with putting up the playground equipment. Councilor Tekker stated that whenever he spoke during the meeting, it was on behalf of the residents.

Seat F: Pete Schaeffer: Councilor Schaeffer stated that the weather this summer has been the worst he has seen in his lifetime in Kotzebue. He stated that he appreciated Public Works efforts to maintain the roads. Councilor Schaeffer further stated he remains concerned about erosion in the back area near the hills. He informed the council that he has appreciated working with it.

Seat G: Nathan Kotch: Councilor Kotch stated that with the completion of Shore Avenue, public service announcements need to be made regarding parking. He reported that he has noticed operator of vehicles parking on sidewalks. Councilor Kotch stated that the water flow pattern near the old barge in the back near the hills is closing up the area. He further stated that he hoped the administration will make an effort to pick up large items to be moved to the dump before winter sets in. Councilor Kotch stated he is concerned that there may be accidents in the area where the snow fence has been setup. He thanked the council for its efforts to work together on behalf of the residents.

Seat A: Leo Greene: Councilor Greene stated that the dog situation seems to be improving. He further stated that he is concerned for the safety of the children walking to school with loose dogs roaming around. Councilor Greene stated that operators of vehicles are speeding in the school zone area. He further stated that it has been a pleasure to work with the outgoing council members.

Seat B: Jason Avery: Councilor Avery thanked the outgoing council members for all their work. He stated that he has learned a lot from them. Councilor Avery stated that with the weather conditions grading of the streets is useless. He stated that he hoped streets would be repaired before winter.

Seat C: Clement Richards: Vice-Mayor Richards stated that it has been an honor to work with the outgoing members of the council. He thanked Public Works for its efforts to maintain the streets.

Seat D: Eugene Smith: Mayor Smith reminded the administration that it needs to continue to make repairs to the North end of the city.

XII. EXECUTIVE SESSION:

A motion was made by Councilor Avery, seconded by Councilor Schaeffer to go into executive session in order to discuss matters, the immediate knowledge of which would have an adverse effort upon the finances of the city.

The motion passed unanimously by voice vote.

The council went into executive session at 5:40 p.m.

The meeting convened in open session at 6:05 p.m.

NO FURTHER BUSINESS.

XIII. ADJOURNMENT

A motion was made by Vice-Mayor Richards, seconded by Councilor Greene to adjourn the meeting.

The motion carried unanimously by voice vote.

The meeting adjourned at 6:06 p.m.

Respectfully submitted,

Linda B. Greene
City Clerk

Accepted by:

Nathan Kotch, Jr., Mayor

**CITY OF KOTZEBUE
SPECIAL CITY COUNCIL MEETING
MINUTES
CITY COUNCIL CHAMBERS
OCTOBER 8, 2012**

I. CALL TO ORDER

Mayor Smith called the meeting to order at 12:00 p.m.

II. ROLL CALL

In attendance were: Mayor Eugene S. Smith, Vice-Mayor Clement Richards, Councilors: Nathan Kotch, Jr., Jason Avery, Matthew Tekker, Leo Greene, and Pete Schaeffer.

A quorum was established.

III. ADOPTION OF THE AGENDA

The agenda was reviewed. There were no revisions to it.

A motion was made by Councilor Avery, seconded by Councilor Schaeffer to adopt the agenda as presented.

The motion carried unanimously by voice vote.

IV. NEW BUSINESS

- a. Resolution 13-14: a resolution of the City Council of the City of Kotzebue, Alaska certifying the results of the Tuesday, October 2, 2012 Municipal and Advisory School Council Election.**

A motion was made by Councilor Schaeffer, seconded by Councilor Avery to adopt Resolution 13-14.

The roll call vote was:

Nathan Kotch, Jr.	yes	Matthew Tekker	yes
Leo Greene	yes	Eugene Smith	yes
Jason Avery	yes	Clement Richards	yes
Pete Schaeffer	yes		

The motion passed unanimously.

b. Oath of Office

Mayor Smith asked the City Clerk to swear in the newly elected officials.

The city clerk administered the oath of office to individuals elected during the October 2, 2012 election: Gayle Ralston, Seat D and Claude Wilson, Jr., Seat E.

c. Reorganization of the City Council

Vice-Mayor Clement Richards opened the floor for nomination of Mayor.

Councilor Ralston nominated Nathan Kotch for Mayor

A motion was made by Councilor Avery, seconded by Councilor Greene to close nominations for Mayor and appoint Nathan Kotch, Mayor

By unanimous consent, the council appointed Nathan Kotch, Mayor.

Vice-Mayor Richards opened the floor for nomination of Vice-Mayor.

Councilor Ralston nominated Claude Wilson, Jr. Vice-Mayor.

Councilor Kotch nominated Pete Schaeffer, Vice-Mayor. Councilor Schaeffer declined the nomination, thanking Councilor Kotch.

Councilor Schaeffer nominated Clement Richards for Vice-Mayor.

A motion was made by Councilor Schaeffer, seconded by Councilor Greene to close nominations for Vice-Mayor.

By secret ballot, the council appointed Clement Richards, Vice-Mayor.

NO FURTHER BUSINESS.

V. ADJOURNMENT

A motion was made by Councilor Schaeffer, seconded by Vice-Mayor Richards to adjourn.

The motion carried unanimously.

The meeting adjourned at 12:15 p.m.

Respectfully submitted,

Linda B. Greene
City Clerk

Accepted by:

Nathan Kotch, Jr., Mayor