

**CITY OF KOTZEBUE
REGULAR CITY COUNCIL MEETING
CITY HALL CHAMBERS
October 4, 2012
AGENDA**

- I. CALL TO ORDER**
- II. ROLL CALL**
Excusal request from Councilors Nathan Kotch and Pete Schaeffer for the September 20, 2012 regular meeting
- III. INVOCATION**
Pastor Dan Snyder, Bible Baptist Church
Pledge of Allegiance
- IV. ADOPTION OF THE AGENDA**
- V. ADOPTION OF MINUTES**
September 20, 2012 regular meeting
- VI. CORRESPONDENCE**
- VII. CITIZENS COMMENTS**
- VIII. UNFINISHED BUSINESS**
- IX. NEW BUSINESS**
 - a. Introduction and First Public Hearing on Ordinance 13-02: an ordinance amending Section 4.01.100, Chapter 4.01, ‘Local Beverage Control Board,’ of the Kotzebue Municipal Code**
 - b. Resolution 13-13: A resolution of the City Council of the City of Kotzebue authorizing the City Manager, or his designee, to execute a Construction Contract for the City’s Swan Lake Small Boat Harbor Phase 1 Improvements, per ITB 13-12, to the lowest responsible bidder, Drake Construction, Inc. in an amount not to exceed \$4,934,700.00**
- X. CITY MANAGER’S REPORT**
- XI. COUNCIL MEMBERS COMMENTS**
 - Seat E: Matthew Tekker**
 - Seat F: Pete Schaeffer**
 - Seat G: Nathan Kotch**
 - Seat A: Leo Greene**

Seat B: Jason Avery
Seat C: Clement Richards, Sr.
Seat D: Eugene Smith

XII. EXECUTIVE SESSION

XIII. ADJOURNMENT

**CITY OF KOTZEBUE
REGULAR CITY COUNCIL MEETING
MINUTES
CITY COUNCIL CHAMBERS
September 20, 2012**

I. CALL TO ORDER

Mayor Eugene Smith called the meeting to order at 5:08 p.m.

II. ROLL CALL

Present were: Mayor Smith, Vice-Mayor Richards, appearing telephonically from Anchorage, Councilors: Matthew Tekker, Jason Avery, and Leo Greene.

Absent were Councilors: Nathan Kotch and Pete Schaeffer.

A quorum was established.

The excusal request from Councilor Avery for the September 6, 2012 meeting was reviewed by the council.

A motion was made by Councilor Greene, seconded by Vice-Mayor Richards to approve the request as presented.

The motion carried unanimously by voice vote.

III. INVOCATION/PLEDGE OF ALLEGIANCE

A moment of silence was observed.

The pledge of allegiance was recited.

IV. ADOPTION OF THE AGENDA

The agenda was reviewed. There were no changes.

A motion was made by Councilor Avery, seconded by Councilor Greene to adopt the agenda as presented.

The motion passed unanimously by voice vote.

V. APPROVAL OF MINUTES

The regular meeting minutes of August 2, the special meeting of August 7, and regular meeting of September 6, 2012 minutes were reviewed by the council.

A motion was made by Councilor Avery, seconded by Councilor Schaeffer to adopt the minutes of August 2, August 7, and September 6, 2012 as read.

The motion carried unanimously by voice vote.

VI. CORRESPONDENCE

There was no correspondence.

VII. CITIZEN'S COMMENTS

Kotzebue High School Student Council President Thomas Baker, Student Council Secretary, Tristan Ferguson, and Advisor Jack Richards informed the council that they were present to hear what is going on within the city, and intend to attend meetings as they are announced. Mayor Smith stated that the council is honored to have the students present. He informed the gentlemen that the city provides financial assistance to the school and its intent is for student activities. Mr. Richards stated that they are aware of the contribution and will be providing reports to the council on how it is used by the students.

VIII. UNFINISHED BUSINESS

There was no unfinished business before the council.

IX. NEW BUSINESS

- a. Resolution 13-12: a resolution of the City Council of the City of Kotzebue authorizing the appointment of temporary, part-time personnel for the October 2, 2012 municipal election**

A motion was made by Councilor Tekker, seconded by Councilor Avery to adopt Resolution 13-12.

The roll call vote was

Jason Avery	yes	Leo Greene	yes
Clement Richards	yes	Matthew Tekker	yes
Eugene Smith	yes		

The motion passed unanimously.

X. CITY MANAGER'S REPORT

City Manager Derek Martin thanked the City employees who assisted in setting up and preparing for the ribbon cutting ceremony on Sikkiagruk Shore Avenue. He mentioned that Steve Titus, Regional Director for the Northern Region, Department of Transportation and Public Facilities, Marc Luiken Commissioner, Department of Transportation, and Steve Percy, President of AIC were present. Mr. Martin informed the council that staff from Mikunda, Cottrell and Co. will be in the office next week to do the annual audit. He reminded the council that the Alaska Municipal League conference will be held in Anchorage from November 12-16, 2012. Mr. Martin stated that the June and July financial statements are in the packet. He further stated that there are reports from the Fire and Police Departments. Councilor Tekker asked what the outlay is for the playground equipment. He asked if the city planned to have volunteers set it up. Mr. Martin informed the council that the layout was provided to it at the last council meeting. He stated that the equipment has not arrived yet and the administration expects to set it up next season. Mr. Martin further stated that high school students will be asked to assist. He informed the council that, if needed, residents will be hired to install it. Councilor Tekker asked about the loaders that were ordered. Mr. Martin stated that the vendor missed the deadline for the final barge, however CMI and Alaska Logistics may be able to ship them here in early October. If the loaders cannot be shipped, they will be housed in Nome for the winter. Councilor Tekker asked if the administration planned to replace the 20 year old ambulance. Mr. Martin stated that the city bid on an ambulance through the GSA but its bid was unsuccessful.

XI. COUNCIL MEMBERS COMMENTS:

Seat E: Matthew Tekker: Councilor Tekker thanked the staff who setup and participated in the Shore Avenue ribbon cutting ceremony. He sent his condolences to the Swanson and Greene families.

Seat F: Pete Schaeffer: Councilor Schaeffer was not present at the meeting.

Seat G: Nathan Kotch: Councilor was not present at the meeting.

Seat A: Leo Greene: Councilor Greene stated that there are several roads that need repairs. He asked if there was a schedule. Public Works director Randy Walker stated that the supervisor is out of the office. The road crew has been replacing concrete and making repairs to the north shore where the last storm took out some of the road. Mr. Walker asked Councilor Greene if he was referring to

the pot holes. Councilor Greene stated that the holes and corners of streets need repair. Mr. Walker informed the council that there is no schedule in place. City Manager Martin stated that culvert repairs is ongoing and the administration plans to have the roads in better shape before freeze-up. Councilor Greene asked why the Department of Transportation (DOT) had setup 19 traffic tubes across various streets. City Attorney Joe Evans stated that the answer was unknown but he would contact DOT. He further stated that there may be a comparison between 1008 and 2002 when traffic on streets was being counted in those years. Councilor Greene reported that he went over the tubing five times and the count could be detrimental to the City as far as actual traffic on the roads. Councilor Greene stated that he read an article in the Nome Nugget where the city council passed an ordinance regarding traffic fees and fines. He asked the administration if it planned to revise the city's ordinance. City Manager Martin stated that he had read the same article and plans to contact the City Manager in Nome. City Attorney Joe Evans stated that Title 10 of the KMC will be amended and brought to the council's attention as it will include the Court system requirements that will pass the funds through it onto the city. Councilor Greene informed the administration that the dumpsters behind Maniilaq Medical Center are overflowing. He suggested that the center staff be contacted to inform them that the garage can be picked up more frequently for additional charges. Councilor Greene asked when the administration expected to bring to the council suggested revisions to the ordinances. He stated that the section regarding elections needs to be amended. City Manager Martin stated that the administration will get back on track with making changes to the ordinances. Councilor Greene reported that there were 6 loose dogs in various locations within the city. He stated that he flagged down the dog catcher near the post office today after seeing a couple in that location.

Seat B: Jason Avery: Councilor Avery suggested that the council have a retreat during the AML conference in November to review the ordinances and other matters. Mayor Smith stated that the council needed to remember the open meeting act. City Attorney Joe Evans stated that a notice could be posted stating that the council will hold a work session and teleconference to alleviate that issue. Residents could be present and provide input to the amendments of the ordinances.

Seat C: Clement Richards: Vice-Mayor Richards did not have any comments.

Seat D: Eugene Smith: Mayor Smith sent his condolences to the Swanson family. He complimented the Alaska State Troopers for their efforts in the Kiana situation. Mayor Smith asked when the new garbage cans would be put to use. Public Works Director Randy Walker informed the council that staff is assembling the cans now and a trainer is due in next week. He stated that his staff is working on a flyer regarding the positions of the 96 gallon cans that are on wheels. Mayor Smith thanked staff who were involved in preparing for the grand opening feed for the Shore Avenue ribbon cutting ceremony.

XII. EXECUTIVE SESSION:

A motion was made by Councilor Tekker, seconded by Councilor Avery to go into executive session to discuss matters subjects that tend to prejudice the reputation and character of any person.

The motion passed unanimously by voice vote.

The council went into executive session at 5:40 p.m.

The meeting convened in open session at 6:30 p.m.

NO FURTHER BUSINESS.

XIII. ADJOURNMENT

A motion was made by Councilor Avery, seconded by Councilor Tekker to adjourn the meeting.

The motion carried unanimously by voice vote.

The meeting adjourned at 6:31 p.m.

Respectfully submitted,

Linda B. Greene
City Clerk

Accepted by:

Eugene S. Smith, Mayor